



Wyken Croft
Primary School

Child's name:

Date:

Dear Parent / Carer

At Wyken Croft Primary School, we sometimes take photographs of pupils. We use these photos in the school's prospectus, on the school's website and the schools twitter account, on display boards and digital screens around school. We share your information with Jane Stapleton Photography for official school photographs and ensure General Data Protection Regulation compliance within a written agreement.

We would like your consent to take photos of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick the relevant box(es) below and return this form to school.

We regularly update our consent permissions. If you are happy to keep the consents the same for each academic year, please tick this box

- I am happy for the school to take photographs of my child (not for identification purposes)
- I am happy for photos of my child to be used on the school website.
- I am happy for photos of my child to be used in the school prospectus.
- I am happy for photos of my child to be used in internal displays.
- I am happy for photos of my child to be used in the local paper / media outlets.
- I am happy for the school's photographer to take photographs of my child.
- I am happy for photos and video of my child to be taken during school plays, concerts, residential visits and trips and distributed to pupils and parents i.e., Performance DVD's.
- I am happy for photos of my child to be used on the schools social media profiles i.e.: Twitter
- I am **NOT** happy for the school to take or use photos of my child in any circumstance.

If you change your mind at any time, you can let us know by emailing info@phoenix.coventry.sch.uk, calling the school on 02476 613932, or just popping in to the school office. We have one month to comply with your withdrawal request.

Please note that although we aim to control the data we process, photographs uploaded online will be accessible by the public.

Photographs will be stored in line with our record retention schedule which can be found on the school website.

If you have any other questions, please get in touch.

Parent or carer's signature: _____